

**Assessment Committee Meeting
Minutes
November 19, 2012**

Members present: Jessica Ickes, Cassie Majetic, Catherine Pellegrino, Daniel Flowers, Rhonda Tomenko, Laurie Lowry, and Stephanie Steward-Bridges

Not present: Ella Harmeyer

Reaction to the Sophia Oversight Committee Assessment Plan

The Assessment Committee would like to commend the work of the Oversight Committee related to creating a feasible and substantive assessment plan for the Sophia Program. At the previous meeting, the Sophia Oversight Committee proposed a revised role for the Assessment Committee going forward and as such, a revision of the Assessment Committee charges.

Jessica indicated that she asked the Sophia Program Oversight Committee to suggest what changes they believe should be made to the Assessment Committee's charges based on the new assessment plan to give the committee a point of reference for revision. Additionally, the Oversight Committee suggested revising the funding structure for assessment grants to support funding for the component of the Sophia assessment plan that focuses on faculty driven assessment inquiry/projects. The committee also felt it would be a good idea for the Oversight committee to first outline changes they recommend to the funding structure. The committee agreed that revising funding for this new assessment initiative makes sense, but that some funding should be maintained for travel and departmental grants.

The committee raised concerns regarding the proposed revised role of the Assessment Committee. These concerns relate to new roles that may require the committee to interpret data and provide recommendations based on College data. Discussion centered on what affect this would have on larger faculty perception of the committee and in the tone surrounding assessment in general. Some believed this might renew fears on campus that the committee serves as the "Assessment Police". In light of these concerns, the committee would like to ask the Oversight Committee for clarification on the following items related to the role of the Assessment Committee:

- (1) What is the recommended role of the Assessment Committee moving forward regarding Assessment Data related to the Sophia Program specifically?
 - a. Will the Assessment Committee be "interpreting" data?
 - b. Will the Assessment Committee be responsible for making recommendations to the Provost or others based on this data?
 - c. Will the Assessment Committee serve as a clearinghouse by channeling assessment data to appropriate colleagues absent of interpretation and recommendations?
- (2) Are there expectations for use of actionable assessment data by appropriate departments/groups/committees after it leaves the Assessment Committee? What

if those receiving actionable assessment data choose not to use the data? How do you see the Assessment Committee's role related to this? Could Chairs serve a role here?

- (3) Should there be an authoritative group on campus, whether the Assessment Committee or otherwise, that serves to make sure actionable assessment data is used and how it is used?